



International Student Settlement Checklist

Global Engagement Office
The University of British Columbia
Okanagan campus
3247 University Way
Kelowna, BC Canada V1V 1V7

Phone 250 807 8585
geo.ubco@ubc.ca
students.ok.ubc.ca/international-
students/contact-us

Immediately After You Arrive (First three weeks)

- ☐ Confirm your registration, pay tuition fees
 - Refer to our [Academic Calendar](#) for a comprehensive list
- ☐ Apply for the [BC Medical Service Plan \(MSP\)](#) (mandatory)
 - Please also see our [Health Insurance for International Students Page](#)
- ☐ Apply for your [Social Insurance Number \(SIN\)](#)
- ☐ Fill in the [Third-Party Authorization Section in Workday](#) if needed)
- ☐ Enter your document expiry dates in the [International Student Reminder System](#)
- ☐ Open a bank account (Refer to pg. 2)
- ☐ Get a cell phone plan (Refer to pg. 2)
- ☐ Sign onto [UBC's wireless network](#) (UBC Secure)
- ☐ Get your [Student ID \(UNC 214\)](#)
- ☐ Get your U-PASS (bus pass): Bring your student ID card to the Student Union Office (UNC133) or download the UMO app and [redeem online](#)
- ☐ Download the [Transit App](#) for live updates on bus scheduling, routes, and navigating around Kelowna
- ☐ Memorize the emergency number (911) for police, ambulance and fire
- ☐ Memorize the Campus Security number (250 807 8111), or program it into your cell phone
- ☐ Enroll your children in school (if applicable -- Refer to pg. 2)
- ☐ Photocopy all important documents with digital backups of all files and images

First Two Months in Canada

- ☐ Get your Canadian driver's licence if you plan to drive in Canada or apply for a valid student exception to drive in Canada (Refer to pg. 2)
- ☐ Get a [BC ID card](#) (optional)
- ☐ Have your children immunized (Refer to pg. 2)
- ☐ Know [locations of walk-in clinics](#) and the Kelowna General Hospital
- ☐ Become familiar with the [Off-Campus Housing Guide](#)
- ☐ Review our [Student Settlement Guide](#) for helpful tips in navigating your new community.



Useful Links

Banking and Finance

- Banks in Kelowna: [Scotiabank](#); [RBC Royal Bank](#); [CIBC](#); [TD](#); [BMO](#), [Valley First Credit Union](#), Etc. *RBC has a branch on-campus
- [Child Tax Benefit Application](#)
 - [Eligibility](#): If you are not a Canadian citizen or permanent resident, you will only be able to apply after you have lived in Canada for **18 months** on a study or work permit (Government of Canada, Canada Child Benefit, who can apply, retrieved on February 2nd, 2023).

- Community tax clinic: [KCR free tax clinic](#)

Childcare Services

- Children's Immunization: Interior Health – Review [UBC's Community & Family Resources website](#)
- Enroll Children in School: [School District 23 website](#)
- UBC Okanagan Child Care Services – [Apply](#)

Phone and Internet Services

- Phone companies: [Telus](#); [Shaw](#); [Fido](#); [Bell](#); [Koodo](#); [Virgin](#); [Rogers](#); [Chatr](#)
 - Compare plans with [RateHub](#)
- Internet companies: [Telus](#); [Shaw](#)
 - Compare plans with [RateHub](#)

ID and Documentation

- Canadian Driver's Licence or BC ID: review ICBC's [website](#)
[Address](#): 1720 Springfield Rd, Kelowna, BC V1Y 7W
- Apply for your [Social Insurance Number \(SIN\)](#)

Seasonal Guides

[Summer Guide](#)

[Fall Guide](#)

[Winter Guide](#)