



## STEP 1 ACCEPT OFFER

Sign in to your [Applicant Service Centre \(ASC\)](#). Accept your offer of admission and pay the acceptance fee.

## STEP 2 CHECK REGISTRATION DATE

Sign in to [Workday Student](#) and click on Academics, then Registration & Courses to find your Registration Appointment. Be sure to register as soon as your registration opens as courses fill up quickly. Registration is online only.

View [registration times](#), based on year level.

## STEP 3 CREATE A SAVED SCHEDULE

In Workday Student, access the Saved Schedule tool to draft your timetable and ensure there are no conflicts. Create Saved Schedules by viewing individual courses under “Find Course Sections” and clicking “Add to Saved Schedule” at the bottom of the page. Make sure to create at least one Saved Schedule each for Terms 1 and 2.

## STEP 4 REGISTER

On your registration date, sign in to Workday Student and register for the courses from your preferred Saved Schedules for both Term 1 and Term 2. Verify that you have registered in all required components of the course (lecture, lab, tutorial, and seminar) by clicking the “View Registered Courses” button. When registering for courses, you may see an error alert for a variety of reasons. Click on the alert for further information.

## RESOURCES

### Academic Calendar

Think of this as the official rulebook for the University. Learn about your important dates, degree requirements, UBC policies, deadlines and more: [Academic Calendar](#).

### Academic Progress Report

This tool can show you how your courses fit into the various degrees/majors offered at UBC Okanagan. You can access this report through the Academic Progress tab within the Academics app in [Workday Student](#).

### UBC 101

Our online orientation is designed to provide a general introduction for new students to all things UBCO. From textbooks to housing, medical insurance to degree planning, UBC 101 provides a critical foundation of university and campus knowledge to help you succeed once you arrive on campus. All new-to-UBC students are pre-enrolled in UBC 101, which can be accessed on your [canvas dashboard](#).

### Student Learning Hub

UBCO offers a variety of free learning supports, including 1:1 and group tutoring, writing and language help, learning strategist supports, and academic integrity education.

For a complete list of available learning supports, visit the [Student Learning Hub](#).

### Student Records & Financial Services

If you have questions about tuition payment, financial aid, your UBCCard, or related topics, visit [Student Records & Financial Services](#)



## FIRST-YEAR PLANNING GUIDE

Welcome to the Bachelor of Applied Science in the School of Engineering. This guide has been designed to simplify first-year course registration. First-year BASc students register for the program's core required courses individually.

To complete your degree in four years, first-year BASc students must register for the following:

Term 1 (Sept-Dec)	Term 2 (Jan-April)
APSC_O 169 Fundamentals of Sustainable Engineering Design <i>Lecture and Lab</i>	APSC_O 171 Engineering Drawing and CAD/CAM <i>Lecture and Tutorial</i>
APSC_O 172 Engineering Analysis I <i>Lecture and Tutorial</i>	APSC_O 173 Engineering Analysis II <i>Lecture and Tutorial</i>
APSC_O 176 Engineering Communication <i>Lecture</i>	APSC_O 177 Engineering Computation and Instrumentation <i>Lecture and Lab</i>
APSC_O 179 Linear Algebra for Engineers <i>Lecture</i>	APSC_O 178 Electricity, Magnetism, and Waves <i>Lecture and Tutorial</i>
APSC_O 180 Statics <i>Lecture and Tutorial</i>	APSC_O 181 Dynamics <i>Lecture and Tutorial</i>
APSC_O 182 Matter and Energy I <i>Lecture, Lab and Tutorial</i>	APSC_O 183 Matter and Energy II <i>Lecture, Lab and Tutorial</i>

The School of Engineering recommends students consider a reduced course load while transitioning to university course work. A five-year degree plan has been developed to reduce engineering students' course load to five courses per term. Students interested in the five-year degree plan should register in all first-year courses listed above with the exception of APSC\_O 176 and APSC\_O 177. Students may enroll in summer courses after their first year to return to a 4-year degree plan if desired. Check out the student profile "[Why 5 years seems just right](#)" to learn more about the five-year degree plan from an engineering student perspective.

**Note:** Students who are interested in applying to transfer to the Vancouver campus after their first year must carefully review the [Vancouver 2nd Year Placement website](#). Students need to be aware that this is an extremely competitive process. There are only 15 seats available for first year BASc-O students transferring to BASc-Vancouver. The process takes into consideration percentage of the first year curriculum completed (typically all 12-courses must be completed), the number of credits attempted during the winter session, and sessional average.

**Questions?** Contact the School of Engineering Academic Advisors at [soe.advising@ubc.ca](mailto:soe.advising@ubc.ca)